

Ancient Oaks Foundation Board Member Agreement

As a member of the Board of Directors of the Ancient Oaks Foundation, I have a legal and ethical responsibility to ensure that the organization does the best work possible in pursuit of its mission and goals. I support the purpose and mission of the Ancient Oaks Foundation and pledge my commitment to assist in carrying out its work.

As a board member, I will consistently act responsibly and prudently. I understand my duties to include:

1. Legal, fiscal and moral responsibility, along with my fellow board members, for the wellbeing of the Ancient Oaks Foundation. As such, it is my responsibility to:
Be familiar with the AOF budget and take an active part in the budget planning process.
Know and approve all policies and programs and oversee their implementation.
Take responsibility for making decisions on organizational issues and board matters.
Interpret the AOF's work and values to the community, represent the organization and serve as a spokesperson.
Keep up to date on the business of the organization.
Excuse myself from discussions, decisions and votes where I may have a conflict of interest.
2. Attendance at 8 board meetings per year. Should I be unable to attend a meeting, I will be available for telephone or email consultation.
3. I will serve on at least one standing committee
4. Make an annual personal financial contribution to the Ancient Oaks Foundation. This may be given as a onetime donation or installments during the course of the year. I will be as generous as my personal budget allows.
5. Active participation on one or more fundraising events per year. This may include individual or special event solicitation or direct appeals.
6. Working in good faith with my fellow board members towards the achievement of the organization's goals.

Should I fail to fulfill my commitment to the Ancient Oaks Foundation, I understand that the Board President may call upon me to discuss my responsibilities. Should there come a time when I am no longer able to fulfill my duties, it will be my responsibility to resign from my position on the Ancient Oaks Foundation Board of Directors.

As an AOF Board member, I understand that the organization will be responsible to me in the following ways:

1. I will be sent financial reports and an update of the Ancient Oaks Foundations organizational activities so that I am well informed and able to make prudent decisions about the direction and goals of the AOF.
2. Opportunities will be provided to me to discuss with the Board President the organizations programs, policies, mission and goals as appropriate.
3. It is expected that board members will respond in a straightforward manner to questions that I feel are necessary to carry out my fiscal, legal and moral responsibilities to the Ancient Oaks Foundation.
4. I will be given opportunities for professional development
5. Board members will work together in good faith with me towards achievement of our goals.

_____ Date _____
Print name- AOF Board of Directors Member

Signature- AOF Board of Directors Member

Print Name- AOF Board of Directors President

Signature- AOF Board of Directors President